

### Get the most out of your most used application

The culmination of over 20 years experience in the legal industry, Kaitools is a Word add-in containing a collection of tools and features designed to make the everyday life of running a modern law firm as easy as possible.

## Key Features



### Sirokai Clauses for Kaitools

Build your own custom clause library

Built on the standalone Sirokai Clauses add-in, Sirokai Clauses for Kaitools takes this essential tool to the next level.

- Easy to use clause library
- Live document preview
- Customisable drafting notes
  - Fillable fields

### **Electronic Documents**

If you are printing and scanning your documents back into your DMS then you are probably using outdated and ineffecient practices.

- Secure electronic signatures
- Customisable Electronic letterhead
- Convert Documents to Email





### Document Integrity and Security

In today's fast paced world, mistakes are easy to make and can be very costly to your firm, not only in financial terms but to the prestige of your brand.

Use Kaitools' document integrity tools to ensure you know exactly what is leaving your firm.

- Cross-reference validator
- Hidden text finder
- Remove personal information
- Modify tracked changes authors



## and more...

Kaitools ensures that you get the job done as quickly and easily as possible, allowing you to concentrate on what is really important.

Calculator

A handy calculator right inside Word.

You can even calculate selected table

cells with a single click,

#### Execution Clauses

Insert your own execution clauses and signing lines without a single line of code.

#### Document Exporter

Easily export documents for discovery in either their original format or PDF.

#### Themes

Customise the look of Kaitools with a selection of built-in themes.

### Precedent Developer Tools

Handy tools to insert stop codes, merge fields, optional and sample text.

#### Customisable Shortcut Keys

Easily define shortcut keys to any Kaitools feature.

#### Watermarks

Easily create and share custom watermarks using the simple watermark editor.

#### User Profiles

With Kaitools you are in control. User profiles allow you to control which staff have access to each feature..

#### Quick Access Toolbar Compatible.

Kaitools is compatible with Word's Quick Access toolbar, meaning any Kaitools feature can be accessible with a single click of a button.



Download your free 30 day evaluation now at

# sirokai.com.au